

ACESF

Scholarship



Application Package

The application and all necessary documentation must be completed, signed and submitted to the [Alabama Correctional Employee Support Fund—P.O. Box 2469, Montgomery, Alabama 36102-2469](#). **Applications must be postmarked by January 31, 2022.** Applications lacking required documentation or incomplete applications will not be considered for any purposes or under any circumstances with respect to the scholarships of ACESF.

Terms and Conditions: The Alabama Correctional Employee Support Fund does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status or any other status protected under local, state or federal law, in any of its activities or operations.

Scholarship Awards: Previous award recipients \$500, Undergraduates \$1,000 and Graduate Students \$1,500

Farquhar Memorial Scholarship: \$2,500 The Charles and Doris Farquhar Memorial Scholarship is an education scholarship awarded to a most deserving individual, selected from among the qualified applicants for the given calendar year.

The number of scholarships awarded annually by the ACESF depends upon funding. Applicants are restricted to receiving one (1) scholarship award per year. **Scholarship funds will be transmitted directly to the educational institution for credit to the student's account.**

The following items must be sent to ACESF in addition to the completed Scholarship Application Form (P.O. Box 2469, Montgomery, Alabama 36102-2469):

- ⇒ **Official Transcript** Your official transcript may be sent to ACESF by you or your high school or college as long as it meets the criteria as an OFFICIAL transcript. An OFFICIAL transcript arrives in a sealed envelope with a school official's signature, or a seal across the closure, or an OFFICIAL transcript has a raised seal, or is printed on security paper. An OFFICIAL transcript is NOT printed from a website, photocopied or a summary of classes "in progress".
- ⇒ **Test Scores** Are only required for incoming Freshmen. Enrolled undergraduate students should not send SAT/ACT scores. If the applicant was not required to take the SAT/ACT for the college of choice, note the explanation in the comments box.
- ⇒ **Recommendation Letters** Two recommendation letters are required. One must be from a teacher/supervisor within the last 12 calendar months. A parent's recommendation is not acceptable. College acceptance letter or receipt of other honors will not be considered as a recommendation.
- ⇒ **Essay** The essay should describe your personal career goals and how this scholarship would assist.

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Scholarship Application



Applicant Name: _____ ADOC Employee Yes No

Applicants for scholarship funding from ACESF must be an ADOC employee (Current full-time or retired employee who draws or has drawn their salary directly from the Alabama Department of Corrections) or their spouse, children, grandchildren or legal ward. ADOC employee's siblings are not eligible.

Previous recipient of an ACESF Scholarship Award? Yes—Please provide year _____ No

Graduate studies Undergraduate studies *Current employees seeking graduate level scholarships must have been employed with ADOC for a minimum of three (3) years, as of the application deadline (January 31st).*

Name of Associated ADOC Employee: _____

Relationship to Applicant: _____

Documentation to verify relationship may be requested.

Facility or Division of ADOC Employment: _____

If applicant is a current ADOC employee, provide date of hire: _____

Applicant's Home Address: _____

E-mail address: _____

Telephone Number: _____ Social Security Number (last 4 digits) _____

High School Attended: _____ Date of Graduation _____

Cumulative GPA _____ (College GPA for enrolled students) *Minimum GPA requirement of 2.5*

I have or have not taken the SAT ACT

ACT Score _____ SAT Score _____ Intended major field of study: _____

College in which you plan to enroll, or are currently attending _____

Must be enrolled as a full time student in accredited two or four year college or university, or an accredited graduate program. Current active ADOC employee may be enrolled part-time.

Recommendation Letters: Two must be provided and mailed with application. List names below:

Letter #1 Name: _____ Phone Number: _____

Letter #2 Name: _____ Phone Number: _____

Your essay must be provided and mailed with the application. Maximum of 1000 words that describes your personal career goals and what this scholarship would mean to the completion of your undergraduate/graduate education.

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Specify any extracurricular employment, school, church, community, civic or volunteer activities that you desire to be taken into account in your application.

By signing below, we acknowledge that we have each read the entire application package and do hereby certify that we understand the contents of the application package. Also, by signing below, we each certify that the information provided in the application and each of the attachments submitted with the application are true and correct. If any of the information provided in the application or any of the attachments is found not to be true and correct, the applicant will be immediately disqualified and, if any scholarship has been awarded, such scholarship shall be rescinded.

_____ Date: _____

Signature of Applicant

_____ Date: _____

Signature of Parent/Guardian

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